Student Instructions to Apply for the Foundation Scholarships

1. Visit our online application website: https://goapply2.akoyago.com/legacy/

2. Click the **register a new account** link if this is your first time to apply. Otherwise, login and skip to step 6.

3. Register as **Individual**

4. Complete the registration form **using an email address other than the one provided by your school** and click register.

5. Save this information in a safe place so that you have it to return to your application.

6. Under **Opportunities** click the **View** button next to "Current Year" Scholarship Application and then **Apply. You will only fill out one application that will match you to all of the foundation scholarships you qualify for based on the criteria you enter on that application. Make sure you read carefully and answer completely. Be generous with your information about activities, leadership, and community engaugement.**

7. Read through the instructions thoroughly. *Please note: Each time you return to work on the application, go to In Progress and click View next to the "Current Year" Scholarship Application.*

8. Complete each page of the application and certify that the application is true and accurate to the best of your knowledge.

9. Submit your application by March 1 at 12:00 midnight. Keep in mind that some scholarships ask for additional recommendations or essays so don't wait until the last day or you may not have time to complete the required steps.

Any questions about the online application system may be directed to Kathy Graeff at the Legacy Regional Community Foundation admin@legacyregionalfoundation.org or by calling 620-221-7224